

**POWTS ADVISORY CODE COUNCIL
MEETING MINUTES
November 12, 2015**

PRESENT: Steven Crosby; Dale Dimond; Alan Kaddatz; Robert Schmidt; Bryon Wooten

STAFF: Dan Smith, Administrative Rules Coordinator; Sandra Cleveland, Administrative Rules Coordinator; Matt Janzen, Kimberly Wood, Program Assistant Supervisor-Adv; and other Department staff

Dan Smith, Administrative Rules Coordinator, called the meeting to order at 9:30 a.m. A quorum of five (5) members was present.

ADOPTION OF AGENDA

MOTION: Dale Dimond moved, seconded by Steven Crosby, to adopt the agenda as published. Motion carried unanimously.

EXPLANATION AND ELECTION OF OFFICERS

CHAIR

NOMINATION: Alan Kaddatz nominated Bryon Wooten for the Office of Council Chair.

Dan Smith called for nominations three (3) times.

Bryon Wooten was elected as Council Chair by unanimous consent.

VICE CHAIR

NOMINATION: Steven Crosby nominated Dale Dimond for the Office of Vice Chair.

Dan Smith called for nominations three (3) times.

Dale Dimond was elected as Vice Chair by unanimous consent.

SECRETARY

NOMINATION: Bryon Wooten nominated Robert Schmidt for the Office of Secretary.

Dan Smith called for nominations three (3) times.

Robert Schmidt was elected as Secretary by unanimous consent.

ADJOURNMENT

MOTION: Alan Kaddatz moved, seconded by Robert Schmidt, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:32 a.m.